



THE CACIQUE AWARDS
EMPLOYEE OF THE YEAR
 NOMINATION FORM



Nomination Deadline: To be received by BHA no later than September 24th, 2010
NOMINATION FORMS ARE AVAILABLE AT www.bhahotels.com

*Recognizing and Honouring the Sector's Finest Performers!" The Cacique Awards has been established to recognize outstanding contributions to the hotel and tourism sector in The Bahamas. In choosing the winner, the selection committee will be guided by the information provided. Please provide us with very specific information. Nominees should be chosen for their consistent performance over a sustained period of time. **The decision of the judges will be final.***

Only **Operator Members** of the Bahamas Hotel Association are eligible to submit nominations. **Allied members**, while not eligible to nominate, are encouraged to recommend to a hotel **General Manager or Human Resources Director, an outstanding employee, manager or chef** which the hotel should consider nominating. Completed nomination forms, together with testimonial letters, two 3 x 5 studio-quality photographs, showing the nominee in normal hotel (uniform) or professional attire, and a resume are to be submitted to:

The Bahamas Hotel Association
Hotel Centre, Societe Generale Building (formerly SG Hambros Building), Rear Entrance
West Bay Street, Nassau, N.P., The Bahamas

PLEASE TYPE OR PRINT LEGIBLY

NOMINEE'S NAME:	
HOTEL/ORGANIZATION:	
JOB TITLE OF NOMINEE:	
DEPARTMENT:	
NOMINEES DATE OF BIRTH:	
NOMINEE'S NATIONALITY:	

- GUEST RESPONSE:** Please give details of your nominee's positive interaction and/or examples of professional performance with guests. If possible, attach legible copies of written guest comments.

2. **MANAGER/IMMEDIATE SUPERVISOR RESPONSE:** Please have the Manager or Immediate Supervisor directly responsible for your nominee submit a concise opinion as to why your candidate should be considered

3. **PROFESSIONAL SERVICE RECORD:** Please give details of your nominee's record of service in the hospitality industry in general, and at his/her place of employment.

4. **COMMUNITY SERVICE RECORD:** Please give any known details of your nominee's activities within his/her local community. This may include any work done for educational, fraternal, community or religious groups.

5. **EMPLOYMENT HISTORY:** Please give details of your nominee's employment history including the following information:

1. Date of employment: _____ 2. Length of service in present position: _____

3. Main responsibility of present position _____

In addition to the above, please provide the following information:

PAST EMPLOYMENT HISTORY		
Position	Company	Date

Please provide the qualifications obtained by your nominee, the institution granting the qualification and the date obtained

PRINCIPAL ACADEMIC QUALIFICATIONS		
Qualification	Institution	Date

6. Hobbies and Leisure Activities: Please give any known details of your nominee's interest and activities as they are expressed in arts, crafts and leisure activities.

Note: Additional comments or testimonials may be attached to this nomination.

Nomination submitted by:	
NAME: _____	TITLE: _____
HOTEL/ORGANIZATION: _____	
TELEPHONE: _____	
_____ Signature of Chief Executive	_____ Date
_____ Signature of Nominator	_____ Date