

FROM: _____

DATE: _____

Director of Immigration
Immigration Department
P.O. Box N-831
Hawkins Hill
Nassau, Bahamas

Dear Sir:

APPLICATION FOR SHORT TERM WORK PERMIT*

We would be grateful if your Department would grant a short term permit to work in The Bahamas for the person mentioned below:

1. _____
(Full Name and Usual Address)

2. _____
(Date of Birth, Nationality and Passport Number)

3. _____
(Address in The Bahamas)

4. _____
(Business Title)

5. _____
(Purpose of Visit)

6. _____
(Length of Stay)

7. _____
(Commencement Date of Permit)

We undertake to submit in due course a completed Work Permit Form 1 with two passport photographs and requisite stamp, should it be necessary to extend the period under reference.

Thank you for your attention.

Yours faithfully,

**(For example auditors, inspectors and other officers coming from a corporation's headquarters outside The Bahamas for a stay of not more than three or four weeks in The Bahamas).*