

Caribbean Hotel Association Education Foundation Scholarship Application - Information Sheet

The Caribbean Hotel Association Education Foundation (CHAEF) was established in 1987 as a non-profit organization, through which scholarships and special assistance would be made available for the education of Caribbean hotel industry personnel and students pursuing hotel careers. As part of its mission, the Foundation provides people throughout the Caribbean region with an awareness of the industry's varied career opportunities, as well as technical and professional development.

Today, the CHA Foundation administers one of the largest scholarship programs available in the hotel industry. Funds for these scholarships and grants are generated from Foundation Auctions, Corporate Sponsorship, individual donations and Island Golf Tournaments.

Financial Aid

Scholarships range from \$500 to \$5,000 plus higher-value Corporate Scholarships, details of which can be found on our website. All applicants will be considered for the corporate scholarships; these will be awarded to the best applicants fitting the required criteria.

Types of Scholarships

The Foundation currently provides the following types of awards to worthy applicants who demonstrate a strong commitment to the industry and the potential for future success. Individuals may only apply for one type of award per year (multiple applications will not be considered).

- 1) **Academic Scholarships**
 - (a) Full-time study
 - (b) Part-time study
- 2) **Professional Development Scholarships**
 - (a) For industry employees
 - (b) Co-funded Summer Courses
- 3) **Grants to Teachers**
 - (a) Further education
 - (b) Industry work experience

Application forms are available from December of each year at our website or by contact the Caribbean Hotel Association (CHA) office. Completed application forms with all attachments and endorsements must be received in CHAEF no later than March 15, 2008. Incomplete or non-endorsed applications will not be considered and any changes to circumstances regarding your application must be notified by you to CHAEF immediately.

1. Academic Scholarships in Hotel and / or Restaurant Management / Culinary Arts / Sustainable Tourism / Event Management

(a) Full-time study

To be considered for a full-time academic scholarship, applicants must meet the following criteria:

- 1) Born in the Caribbean and registered as a Caribbean National.
- 2) Documented full-time student status.
- 3) Demonstrated potential for success in the hotel industry.
- 4) Demonstrated financial need.

Option A

Must be a secondary school graduate (or a student preparing to graduate from secondary school or college) who will be pursuing a diploma or degree in hotel and restaurant management or culinary arts in a two-year or four-year program at an affiliated CHA institution.

Option B

Must be a full-time student who is currently pursuing a diploma or degree in hotel and restaurant management, culinary arts in a two-year four-year, or a graduate program at an affiliated CHA institution and who has completed the first semester of the program.

(b) Part-time study

To be considered for a part-time academic scholarship, applicants must meet the following criteria:

- 1) Born in the Caribbean and registered as a Caribbean National.
- 2) Documented part-time student status. Must be a part-time student who is currently pursuing a diploma or degree in hotel and restaurant management, culinary arts in two-year four-year, or a graduate program at an affiliated CHA institution.
- 3) Documented work experience totaling a minimum of 1,000 hours in the hotel industry at a CHA member establishment(s).
- 4) Demonstrated commitment to the industry, i.e., extracurricular activities, awards, and continued employment in the hotel industry, at a CHA member establishment(s).
- 5) Demonstrated financial need.

NB: Academic scholarships are awarded on an annual basis.



2. Scholarships for Professional Development (Industry Employees and Trainers)

(a) Industry Employees

Professional Development Scholarships are available for full-time employed industry professionals who wish to enhance their current level of education by taking relevant hotel courses or by participating in apprenticeship, work attachment or other specialized programs. These awards are intended to provide industry professionals, not currently enrolled as full or part-time students, with the opportunity to the further their education and career opportunities, and enrich the work experience of their employees by enrolling in short courses and other specialized programs.

To be considered for a Professional Development Scholarship, applicants must meet the following criteria:

- 1) Born in the Caribbean and registered as a Caribbean National.
- 2) Documented work experience totaling a minimum of two years at a CHA member establishment(s).
- 3) Documented current employment in the hotel industry at a CHA member establishment.
- 4) Demonstrated commitment to the industry, i.e., extracurricular activities, awards, and continued employment in the hotel industry.
- 5) Demonstrated financial need.

(b) Co-funded Scholarships for Hospitality Management

Through a strategic alliance, CHA cooperates with L'École Hôtelière de Lausanne in Switzerland to offer Summer Program scholarships taught in English.

Special consideration will be given only to applicants who have arranged co-funding.

3. Grants to Hotel Industry Teachers

Grants for Further Education or Industry Work Experience are available to hotel educators seeking to improve their academic qualifications or complement their classroom time with hands-on work experience. Grants for Further Education are awarded only for studies specifically related to teacher education for the hotel industry. Industry Work Experience Grants, which are intended to supplement earnings from short-term employment in line-level positions, give educators a better understanding of the industry's day-to-day operations and, in turn, provide students with the benefits of learning from educators who have tangible industry work experience.

(a) Further Education Grants

To be considered for a Further Education Grant, applicants must meet the following criteria:

- 1) Born in the Caribbean and registered as a Caribbean National.
- 2) Documented employment as a full-time secondary school or college educator.
- 3) Documented acceptance at an affiliated CHA institution.
- 4) Demonstrated commitment to the hotel industry.
- 5) Demonstrated financial need.

(b) Industry Work Experience Grants

To be considered for an Industry Work Experience Grant, applicants must meet the following criteria:

- 1) Born in the Caribbean and registered as a Caribbean National.
- 2) Documented employment as a full-time secondary school or college educator.
- 3) Documented offer of employment at a CHA member establishment, in a line level position. Consulting work is not acceptable and the position cannot be in a business operation owned by the applicant's family.
- 4) Demonstrated commitment to the hotel industry.
- 5) Demonstrated financial need.

To apply for a scholarship

Send completed application form to:

Caribbean Hotel Association
c/o CHA Education Foundation
1000, Ponce de Leon, 5th Floor
San Juan, Puerto Rico 00907
Tel: 787-725-9139, Fax: 787-725-9108 or 9166

Email: info@caribbeanhotelfoundation.org

Website: <http://www.caribbeanhotelfoundation.org>

PLEASE NOTE:

NO EXTENSIONS TO THE DEADLINE

March 15, 2008



CARIBBEAN
HOTEL
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EDUCATION FOUNDATION