

# The Patrick S.G. Bain, BHEA, BHA and BHC&AWU Hotel Industry Partners Scholarship Fund

## **Background**

The Bahamas Hotel Association, the Bahamas Hotel Employers Association and the Bahamas Hotel Catering and Allied Workers Union are offering a minimum of six annual jointly sponsored scholarships to encourage advanced studies in hospitality and culinary-related areas at the College of The Bahamas. This is in addition to the efforts already underway by the respective organizations.

These scholarships are being offered in the name of the respective organizations and in tribute to the late union leader Pat Bain, in recognition of his commitment to education and building business-labour partnerships.

The partnership organizations pledge an annual contribution of \$25,000 in support of up to six annual scholarships of \$4,000 each.

A description of the scholarship and eligibility criteria follows.

## **Scholarship Description**

A one year scholarship not to exceed \$4,000 per student is being offered toward the tuition of a Bahamian student or employee enrolling in the College of The Bahamas Culinary and Hospitality Management Institute. The scholarship will apply towards, tuition, fees and lab charges related to courses of study at The College of The Bahamas in the Culinary and Hospitality Management Institute. This would not extend to books, school store charges or any accommodation-related expenses. The scholarship may be renewable based upon the recipient's ability to meet established renewal criteria. Among the scholarships awarded, consideration will be given to awarding scholarships to qualified high school graduates, industry employees, and individuals recently employed in the industry.

## **Selection Criteria**

Selection will be based on a number of factors, although no single factor will be considered on its own in determining eligibility, except the College's entrance requirement. The following criteria will be used to determine eligibility and selection:

1. **Academic Merit** – based on grades, test scores, honours, awards and recommendations. It is required that at least five BGCSE's of C or above have been attained and the applicant possesses a GPA of 2.85 or above.
2. **Industry Exposure** – consideration will be given to the applicant's successful work experience and/or internship experience in the industry as well as to those students who have participated in a secondary school level program relevant to the industry.
3. **Personal Qualities** – Determined by testimonies to character, any volunteer work and involvement in civic, professional, religious and social activities.
4. **Field of Study** – The applicant must be pursuing a degree in the Culinary and Hospitality Management Institute of the College of The Bahamas with an expressed interest in pursuing a career in the industry in areas such as: management and operations, marketing, maintenance and engineering, the culinary arts, food and beverage, accounting and finance, information technology, housekeeping, laundry, horticulture sciences, marine and environmental sciences and other industry-related career areas. A limited number of scholarships will be considered for individuals seeking a degree at the College of The Bahamas in the School of Business or one of the abovementioned disciplines, provided they have an expressed interest in pursuing a career in the tourism industry.

## **Application Submission Requirements**

All applicants must submit all of the following:

1. Copies of relevant examination certificates or scores (BGCSE, SAT, certificates of completion, etc.)
2. Current official transcripts of academic records from previous and present schools or colleges.
3. Copy of letter of acceptance from college/university when available.
4. Two original letters of recommendation: one from current work or school and one from a responsible person (not a relative) who knows you well.
5. A resume clearly outlining work, school, leadership, community, extracurricular experiences.
6. A brief statement of career plans and intention to remain in The Bahamas to pursue their career in the industry.
7. Verification of Bahamian citizenship.

## **Selection Process**

A Selection Committee comprised of the Executive Vice President of BHEA, the Executive Vice President of BHA, the President and Treasurer of the BHC&AWU, or their designees and two individuals mutually agreed to by the respective organizations.

All applications would be submitted by March 31<sup>st</sup> and selection made within 90 days.

## **Eligible Costs**

The scholarship will cover or defray tuition expenses and will be paid directly to the institution. The scholarship will apply towards, tuition, fees and lab charges related to courses of study at The College of The Bahamas in the Culinary and Hospitality Management Institute. This would not extend to books, school store charges or any accommodation-related expenses.

## **Renewal Criteria**

The recipient must submit an official college transcript to the Selection Committee after each and every semester and no later than June 30<sup>th</sup> of each academic year completed. For continuation of the scholarship, students must earn a minimum GPA of 2:85 out of a possible 4.0.

## **Statement of Intent**

**The recipients of the scholarships will be expected to remain in The Bahamas to pursue a career in the hospitality/tourism industry.**

## **Financial Contribution to the Program**

The scholarship is supported jointly and equally by the industry and the BHCAWU with a \$15,000 annual contribution from industry and \$10,000 from the BHC&AWU.

## **Submittal of Applications**

Application forms are available at the below locations and can be downloaded from the BHA website at: [www.bhahotels.com](http://www.bhahotels.com). Applications should be submitted no later than March 31, 2009 to:

### **The Patrick S.G. Bain BHA,BHEA, and BHC&AWU Hotel Industry Partners Scholarship Fund**

c/o Hotels Centre  
S.G. Hambros Building  
West Bay Street, Southern Entrance  
P.O. Box N7799  
Nassau, N.P., The Bahamas

c/o Workers House  
Tonique Darling-Williams Highway  
P.O. Box GT 2514  
Nassau, N.P. The Bahamas

**THE PATRICK S. G. BAIN, BHEA, BHA AND BHC&AWU  
HOTEL INDUSTRY PARTNERS SCHOLARSHIP FUND  
APPLICATION FORM**

*Instructions: Type or print clearly in black ink.*

**1. PERSONAL INFORMATION**

Name \_\_\_\_\_

National Insurance Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Telephone Numbers: \_\_\_\_\_

**2. EDUCATIONAL BACKGROUND**

High School: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone and Fax Numbers: \_\_\_\_\_

Year Graduated: \_\_\_\_\_

Post-Secondary Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Program of Study: \_\_\_\_\_

Special Achievements/Honour and Recognition:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Intended College Major:** \_\_\_\_\_

**DEADLINE FOR SUBMISSION: MARCH 31, 2009**

#### 4. EMPLOYMENT HISORY:

Place of Employment: \_\_\_\_\_

Position: \_\_\_\_\_

Employment Dates: \_\_\_\_\_

Special Achievements/Honour and Recognition:

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**5. STATEMENT OF INTENT:** Attach an individual statement describing unique educational experiences, career plans, leadership experience, involvement in a social/civic/community program and *intent to remain in The Bahamas to pursue a career in the hospitality/tourism industry*. This statement should be no longer than one typed page, double-spaced.

#### 6. ATTACHMENTS:

1. Copies of BGCSE certificates, SAT and other certificates/awards
2. Current official high school, post-secondary transcripts
3. Copy of letter of acceptance from a college
4. Detailed resume outlining work, school, leadership, community, extracurricular experiences
5. Two Letters of recommendation: Current or former teacher, non-family member
6. Verification of Bahamian citizenship

**7. SIGNATURE:** I certify that the information above is true and correct to the best of my knowledge. By signing this application, the applicant consents to distribution of the completed application and disclosure of the information therein to members of the scholarship committee. The applicant also consents to the use of information for public relations purposes. Documents will remain the property of the sponsoring organizations.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return the completed application form along with attachments in a sealed envelope to:**

**Hotels Centre**  
S.G. Hambros Building  
West Bay Street (southern entrance)  
P. O. Box N-7799  
Nassau, NP., The Bahamas  
**Attention:** Wendy Wong or Lashan Smith  
[wwong@bahamashotels.org](mailto:wwong@bahamashotels.org) ;  
[lsmith@bahamashotels.org](mailto:lsmith@bahamashotels.org)

or

**Workers House**  
Tonique Darling-Williams Highway  
P. O. Box GT-2514  
Nassau, N.P., The Bahamas  
**Attention:** Ms. Denise Colebroke  
[bhcawu@yahoo.com](mailto:bhcawu@yahoo.com)

**DEADLINE FOR SUBMISSION: March 31, 2009**

# THE PATRICK S. G. BAIN, BHEA, BHA AND BHC&AWU HOTEL INDUSTRY PARTNERS SCHOLARSHIP FUND APPLICATION FORM

## TEACHER RECOMMENDATION

**To the Applicant:** Please fill in the following information and give this form to the teacher who will recommend you.

Name: \_\_\_\_\_

National Insurance Number: \_\_\_\_\_

Intended College Major: \_\_\_\_\_

**To the Teacher:** *Industry Partners Scholarship Selection Committee* would like your candid evaluation of the application both on this form and in a letter of recommendation. Please return these materials in a confidentially sealed envelope to the applicant so he or she can include it in the complete scholarship packet. As you prepare these materials, please keep in mind that this is a national competition in which all applicants will display excellent records. What, in your judgment, makes this applicant **distinctive**? Give particular attention to intelligence, creativity and capacity for intellectual development. Also, please appraise the applicant's potential in the field of study indicated by him or her above.

Please make your comments on a separate sheet, which should accompany this form. Your comments are given serious consideration by the scholarship selection committee.

In addition to the separate sheet with your comments, please appraise the abilities and characteristics apparent in the applicant's performance in class or lab in comparison to other students whom you have taught in your career. Please use the table below for this appraisal.

	Not Observed	Top 25% Very good	Top 10% Excellent	Top 5% Outstanding	Top 1% Exceptional
Originality					
Initiative					
Ability to be analytical or critical					
Ability to communicate in writing					
Level of enthusiasm or curiosity					
Thoroughness in carrying out tasks					
Maturity					
Personal character					

**DEADLINE FOR SUBMISSION: MARCH 31, 2009**

My overall assessment of the applicant's **intellectual potential**:

\_\_\_\_ One of the \_\_\_\_ best that I have known in my \_\_\_\_ years of teaching.  
Number

\_\_\_\_ The type of student who comes along once every few years.

\_\_\_\_ The best of my current students.

\_\_\_\_ Outstanding

\_\_\_\_ Very good

\_\_\_\_ Good

\_\_\_\_ Average

Teacher: Please return your recommendation materials, including this form and your separate letter of recommendation, in confidentially sealed envelope to the applicant so he or she can include it in one complete scholarship packet. The **deadline** for the Scholarship Selection Committee receiving this material from the applicant is **March 31, 2009**.

Teacher Signature: \_\_\_\_\_

Please Print Name: \_\_\_\_\_

Position: \_\_\_\_\_

School: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

School Telephone Number: \_\_\_\_\_

**DEADLINE FOR SUBMISSION: MARCH 31, 2009**

**THE PATRICK S. G. BAIN, BHEA, BHA AND BHC&AWU  
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**NON-TEACHER RECOMMENDATION**

**To the Applicant:** Please fill in the following information and give this form to the individual who will recommend you.

Name: \_\_\_\_\_

National Insurance Number: \_\_\_\_\_

Intended College Major: \_\_\_\_\_

**To the Recommender:** *Industry Partners Scholarship Selection Committee* would like your candid, thoughtful evaluation of the candidate in a letter of recommendation to be attached to this completed form. Please bear in mind that the applicant is competing for a national scholarship in which all applicants will display excellent records. Your comments will be given serious consideration. Please return your recommendation materials in a confidentially sealed envelope to the applicant so he or she can include it in the complete scholarship packet.

Give particular attention to the applicant's:

- Character
- Intelligence
- Energy
- Capacity for success

Mention should be made of the distinctive qualities you have observed, specifically regarding your involvement with the student in a nonacademic area.

**The above-named student is recommended with:**

\_\_\_ Enthusiasm    \_\_\_ Confidence    \_\_\_ Reservation    \_\_\_ Not recommended

**Recommender:** Please return your recommendation materials, including this form and your separate letter of recommendation, to the applicant in a confidentially sealed envelope to the applicant so he or she can include it in one complete scholarship packet. The **deadline** for the Scholarship Selection Committee receiving this material from the applicant is **March 31, 2009**.

Printed Name & Signature: \_\_\_\_\_

Position: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Daytime Telephone Number: \_\_\_\_\_

**DEADLINE FOR SUBMISSION: MARCH 31, 2009**